

## 閱讀及電腦中心使用守則

- 1. 使用人士必須爲持有碧海藍天智能咭之住戶或由持有智能咭住戶陪同之訪客。
- 2. 使用人士須出示已登記的智能咭及於接待處辦理租用手續後,才能使用電腦中心設施。
- 3. 十二歲以下人士,必須由成人陪同下方可使用。
- 4. 使用人士請將使用後的器材放回原位及嚴禁隨意移動閱讀及<mark>電腦中心使</mark>用守則內之器材像 俬,如有損毀,須按照市價賠償一切損失。
- 5. 閱讀及電腦中心範圍內嚴禁吸煙、飲食或拋棄垃圾。
- 6. 除獲會所批准之導師外,其他人士不可在閱讀及電腦中心內進行教授工作。
- 7. 倘若任何人士經常違反上述規則或故意騷擾或危害其他使用人安全,會所有權拒絕該等人士進入會所範圍內。
- 8. 會所有權隨時關閉閱讀及電腦中心,以便進行清潔、保養或維修工程,而無須事前通知。
- 9. 使用人士須自行負責本身之財物,管理公司對私人物品之損毁或被竊槪不負責。
- 10. 會所爲住客安排特別課程或項目期間,閱讀及電腦中心將不開放予其他人士使用。
- 11. 確定租用場地後,不設退款或更改場地安排。
- 12. 會所保留隨時更改以上閱讀及電腦中心使用規則之權利而毋須另行通知。
- 13. 閱讀及電腦中心只供業主、租客或授權人士使用。業主及管理公司不會對閱讀及電腦中心使用人士的安全負上任何責任,敬請留意。

【倘中、英文版本有任何差異,概以英文爲準】

## **Library & Computer Center Regulations**

- 1. All users must be a holder of registered Smart Cards of AquaMarine or a guest accompanied by a resident who can produce his or her Smart Card.
- 2. All users must present their registered Smart cards and register before they are permitted to use the Computer Center.
- 3. All users under the age of twelve (12) should be accompanied by an adult who shall remain in attendance at all times and be fully responsible for any child in whose care.
- 4. The equipment should be returned to the original position after use and relocation of the equipment inside the Library & Computer Center is strictly prohibited. User will be held liable and required to pay full compensation at market rate for any damages to the equipment / furniture.
- 5. Smoking, drinking, eating or littering are prohibited in the Library & Computer Center.
- 6. No coaching is permitted in the Library & Computer Center unless prior approval is obtained from Club Aqua.
- 7. Club Aqua shall reserve the right to refuse admittance for any person who habitually disregards any of the aforesaid requirements and / or causes nuisance and / or danger to other users.
- 8. Club Aqua shall reserve the right to suspend the Library & Computer Center at any time and / or for any period of time for cleaning purpose and / or maintenance repairs without prior notice.
- 9. The management shall not be held liable for any loss of and / or damage to any personal properties and / or belongings. All users of the Library & Computer Center are at their sole responsibilities.
- 10. For training session and / or demonstration specially arranged by Club Aqua, the Library & Computer Center will be reserved for such purpose.
- 11. No refund or change of time is allowed after confirmed the reservation.
- 12. Club Aqua shall reserve the right to amend the above guidelines without prior notice.
- 13. This Library & Computer Center operates for the sole benefit of owners, tenants, users and visitors. The owner and management will not take any responsibility for the usage of all equipment and the safety of all users in this Library & Computer Center nor will take any responsibility for advice given by any of the instructors